

RIVERTON BOROUGH PLANNING BOARD
MINUTES
January 17, 2017

The January 17, 2017 reorganization meeting of the Riverton Planning Board was called to order at 7:00 PM by Mayor Cairns Wells, who then announced Public Notice of this meeting pursuant to the Open Public Meetings Act has been given in the following manner:

1. Posting notice on the official bulletin board in the Borough Office on January 21, 2016.
2. Forwarding written notice for publication in the Burlington County Times on January 22, 2016.
3. Forwarding written notice to the Courier Post for informational purposes only on January 21, 2016

PRESENT: Mayor Suzanne Cairns Wells, Councilman Joseph Creighton, Richard Gaughan, Ken Mills, Robert Martin, Mary Lodato, Joseph Threston

ABSENT: Kerry Brandt, Craig Greenwood, Joe Della Penna, Robert Kennedy, John Kohms and Michelle Hack

Ms. Cairns Wells asked for a nomination for Chairman of the Board. Mr. Threston nominated Mr. Brandt which seconded by Mr. Mills. All votes in the affirmative.

Mr. Threston nominated Mr. Mills to serve as the Vice Chairman to which Mr. Martin the second. All votes in the affirmative.

Mr. Threston motioned to approve Resolution PB 2017-02, which sets the dates and times of the Planning Board meetings for 2017. Mr. Threston provided the second. All votes in the affirmative.

Under Resolution PB-2017-01, Mr. Threston moved to appoint Charles D. Petrone as the Board Solicitor for 2017, Tamara Lee as the Board Planner for 2017 and Mr. William Kirchner with Environmental Resolutions Inc., as Board Engineer for 2017. Mr. Mills provided the second. All votes in the affirmative.

Motion to approve Resolution PB-2017-03 which designates the Burlington County Times as the Official Newspaper of the Riverton Borough Planning Board made by Mr. Threston and seconded by Mr. Creighton. All votes in the affirmative.

Resolutions PB-2017-04 and PB 2017-05 are required to summarize the previous year's variances and recommendations will be presented and discussed at the February 21, 2017 meeting.

Ms. Hack, Board Secretary who also serves the Borough in the capacity of Municipal Clerk is designated as the Planning Board's Administrative Officer under N.J.S.A. 40:55D-3 for the year 2017.

Solicitor Charles Petrone conducting the swearing on of Councilman Creighton, Mary Lodato, Richard Gaughan and Robert Martin.

MINUTES: A motion was made by Mr. Threston and seconded by Mr. Martin to adopt the minutes of the October 18, 2016 with an amendment to reflect a correction to the attendance of Mr. Threston. All approved in the affirmative.

CORRESPONDENCE/ANNOUNCEMENTS NONE

REVIEW/CONSIDER INVOICES & VOUCHERS NONE

OLD BUSINESS NONE

COMMITTEE REPORTS

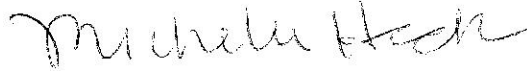
- **Council Matters of Importance to the Board** – Mayor Cairns Wells thanked all returning Planning Board members for the dedication
- **Master Plan** – the Board discussed the Master Plan update is due at the end of 2017. Mr. Martin commented the overall plan is good but needs updating and reworking. Mr. Mills suggested the Board set a review deadline. It was agreed this discussion would carry into the February meeting when more members were present.
- **Minor Site Plan**- Ms. Lodato reported on the approval of Tone Craft Guitar Inc., at 523 Howard Street needs the signature of Mr. Brandt. This business is for the repair and assembly of guitar parts.
- **Environmental Commission**- Mr. Threston announced the first meeting of 2017 to be held January 19, 2017; they are launching a Facebook page; the group has earned points for Sustainable Jersey for obtaining grants; they have placed signs for the rain garden at the Riverton School.

NEW BUSINESS NONE

PUBLIC COMMENT – No one from the public came forth to speak therefore closing the public portion

ADJOURNMENT: Motion to adjourn by Mr. Threston and seconded by Mr. Creighton.

Respectfully submitted:



Michelle Hack Secretary
RIVERTON PLANNING BOARD

Adopted on: February 21, 2017