

**BOROUGH OF RIVERTON
REGULAR MONTHLY MEETING
JANUARY 17, 2018 at 7:00pm**

Mayor Cairns Wells called the meeting to order. Deputy Clerk, Nicole Chicone Shively called roll call to confirm the following members were present: Ms. Renee Azelby, Mr. Armand Bianchini, Ms. Suzanne Cairns Wells, Mr. Bill Corbi, Mr. Kirk Fullerton, Mr. Kenneth Mills and Mr. James Quinn. All saluted the Flag.

Mayor Cairns Wells read the following statement "Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given by the Municipal Clerk in the following manner:

- a. Having written notice published in the Burlington County Times Sunday December 3, 2018
- a. Forwarding written notice to the Courier Post for informational purposes only on Wednesday November 29, 2017
- b. Posting written notice on the Official Bulletin Board on Wednesday November 29, 2017

Due to the absence of Ms. Hack, December 2017 minutes will be approved next month.

TREASURER'S REPORT, FINANCE/TAX REPORT & BILL LIST

Mr. Fullerton read the Finance Office report and the Tax Collection and Treasurer's report and asked for a motion to approve the bill list, which closed on January 15, 2018. Mr. Bianchini provided the second. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

RESOLUTION #13-2018

**A RESOLUTION TO AMEND THE 2018 TEMPORARY BUDGET FOR SHADE TREE APPROPRIATIONS
(IN FULL IN RESOLUTION BOOK)**

Mr. Fullerton read the resolution above by title only and made a motion to approve. Mr. Bianchini seconded his motion. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

SOLICITORS REPORT

PUBLIC COMMENT

Mayor Cairns Wells opened the floor for public comment however no one came forward to speak therefore closing the public portion.

RESOLUTION #14-2018

**A RESOLUTION AWARDING CONTRACT TO GARY KUBIAK & SON ELECTRIC FOR THE REPLACEMENT OF AN
EMERGENCY GENERATOR AT THE SEWER PLANT
(IN FULL IN RESOLUTION BOOK)**

Mr. Corbi read the above resolution by title only and made a motion for approval. Mr. Fullerton provided the second. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

DECEMBER 2017 PUBLIC WORKS REPORT

DPW: Leaves are completed with a total for December was 1290 cubic yards. Total for year 3045 cubic yards; Brush cleaned up entire town before Christmas. Two brush dumpsters in Dec. Total for year 49. Town swept eight times completely. From June to Dec, 752 miles 323 cubic yds. of debris. Dec 13 snowstorm salted town. Nine yds. of salt. Dec 15 snowstorm salted twice, plowed once 12 yds. of salt. Dec 30 snowstorm salted town.

19.5 yds. of salt. Jan 4 snowstorm salted and plowed twice. 24 yds. of salt. Jan 8 ice storm salted town 7.5 yds. of salt. There were six storms in one month's time Dec 9. to Thur. Jan 8. Total salt used was 91.5 cubic yards, which equals 128 tons. The County has been billed for six storms \$2070.00. Total for year \$2587.50. Annual safety training was completed: confined space, lock out tag out, blood borne pathogens, fire extinguisher training. **PARK:** Fertilizer applied to entire park. Fertilizer applied for soil amendment in center of park specifically, the new sod. **SEWER:** six sewer calls home owners problem. On Jan 9, SBR #2 had a two inch rust hole approximately 12 feet off the ground in which the sewer engineer recommended calling Municipal Maintenance to make the necessary repair by welding a 6 x 6 metal plate on outside of tank.

RESOLUTION# 15-2018
A RESOLUTION TO AUTHORIZE THE HIRING OF A POLICE OFFICER
(IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the above resolution by title only and made a motion for approval to hire Mr. Matthew Plisak for the position of patrol officer. Mr. Bianchini provided the second. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye. Mr. Coleman conducted the swearing in of Mr. Plisak.

RESOLUTION# 16-2018
A RESOLUTION TO AUTHORIZE THE ANNUAL BOOT DRIVE FOR THE RIVERTON FIRE DEPARTMENT
(IN FULL IN RESOLUTION BOOK)

Ms. Azelby read the above resolution by title only and made a motion for approval. Mr. Mills seconded her motion. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

Ms. Azelby read the fire and court reports and Chief Shaw read the police report.

RESOLUTION #17-2018
A RESOLUTION TO FILL THE POSITION OF A MARKETING COMMUNICATIONS CLERK
(IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the above resolution by title only and made a motion for approval. Mr. Fullerton provided the second. Mr. Bianchini stated that after interviewing several candidate it was clear that Ms. Allison Vetter, of Riverton was best suited for the position. A letter of part-time employment will be issued to Ms. Vetter noting the stipend to be \$3500.00 per annum. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

RESOLUTION #18-2018
A RESOLUTION TO AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT FOR THE RECREATIONAL SUMMER
DAY CAMP AT RIVERTON MEMORIAL PARK
(IN FULL IN RESOLUTION BOOK)

Mr. Bianchini read the above resolution by title only and made a motion for approval. Mr. Corbi provided the second. This is the annual agreement with Mr. Zaun and Mr. Sciroto of Riverton School for month of July. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

RESOLUTION #19-2018
A RESOLUTION AUTHORIZING THE REFUND OF ESCROW BALANCE FOR THE WITHDRAW OF A PLANNING
BOARD APPLICATION
(IN FULL IN RESOLUTION BOOK)

Mr. Fullerton read the above resolution by title only and made a motion for approval. Mr. Mills provided the second. There was an application submitted to the Planning Board by Mr. and Mrs. Smith of 503 Bank Avenue. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

RESOLUTION #20-2018

**A RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS IN JANUARY 2018
(IN FULL IN RESOLUTION BOOK)**

Mr. Fullerton read the above resolution by title only and made a motion for approval. Mr. Bianchini provided the second. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

RESOLUTION #21-2018

**A RESOLUTION TO AUTHORIZE THE AWARD OF A TREE REMOVAL CONTRACT TO EASTERN ENVIRONMENTAL
(IN FULL IN RESOLUTION BOOK)**

Mr. Quinn read the above resolution by title only and made a motion for approval. Mr. Bianchini provided the second. ROLL CALL: Ms. Azelby aye, Mr. Bianchini aye, Mr. Corbi aye, Mr. Fullerton aye, Mr. Mills aye, Mr. Quinn aye.

Mayor Suzanne Cairns Wells read the vacant property report.

ADJOURNMENT

Ms. Azelby made a motion to adjourn which was seconded by Mr. Corbi. All voted in the affirmative.

Respectfully submitted,



Nicole Chicone Shively
Deputy Clerk